

Fees and Charges 2017/18			
Item	2016/17	2017/18 Proposal	Additional information
Land Charges			
Inspection of documents filed in respect of each parcel of land	£ 2.75	£ 2.75	It is proposed that these fees do not increase this year as our fees are already high when compared to other councils. Further increases will increase the likelihood that more solicitors will move to using personal search companies, i.e. we will still have to do the work but the information will be requested under the Environmental Information Regulations (EIR) free of charge. Loss of business would outweigh 2% gain.
Official search (including issue of official certificate of search)			
(a) in any one part of the register	£ 11.00	£ 11.00	Time recording has been undertaken to accurately account for these charges. This was necessary as a comparison showed our charges were high in comparison with other authorities.
(b) in the whole of the register			
(i) where the requisition is made by electronic means	£ 22.00	£ 22.00	
(ii) in any other case	£ 22.00	£ 22.00	
(c) in addition, in respect of each parcel of land above one, where more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	£ 10.00	£ 10.00	
Office copy of any entry in the register (not including a copy or extract of any plan or document filed)	As reprographics charges	As reprographics charges	The charge should be on a cost recovery basis only and has been brought in line with corporate charges.
Standard enquiries (CON29R).	90.00 inc VAT	90.00 inc VAT	A new CON29R with VAT is introduced on 1.1.17.
Additional parcel of land	20.00 inc VAT	20.00 inc VAT	Time recording has been undertaken to accurately account for these charges
Optional enquiry (CON 290)	13.50 inc VAT	13.50 inc VAT	
Additional typed enquiry	35.00 inc VAT	35.00 inc VAT	Highways to take responsibility for this question
Charges for landowner statements made under s15A of the Commons Act 2006			
Deposit of a Statement and Map . Fee includes provision for a single site notice erected on an existing structure.	£ 200	£ 200	A4 (Fee varies by size of application map)
	£ 225	£ 225	A3
	£ 250	£ 250	A2
	£ 275	£ 275	A1
	£ 300	£ 300	A0
Additional deposit notice (price per notice). Each application (fee) includes provision of a single notice. Deposits with multiple parcels of land will require additional notices	£ 25	£ 25	A4 (Fee varies by size of notice map)
	£ 30	£ 30	A3
	£ 40	£ 40	A2
	£ 50	£ 50	A1
	£ 65	£ 65	A0
Additional fee for joint applications made under s31 Highways Act 1980 AND s15A of the Commons Act 2006			
Charge added to fees described above	£ 25	£ 25	
Village Greens corrective applications			
To remove buildings/land wrongly registered	£ 1,000	£ 1,000	similar fees charged at other authorities
Correction of a mistake made by the Commons Registration authority	No fee	No fee	Cannot charge for this

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Environmental Services			
Licences:			
Zoo	£ 159	£ 163	Increase by 2% & rounded upwards to nearest £
Dangerous Wild Animals	£ 141	£ 144	Increase by 2% & rounded upwards to nearest £
Riding Establishments	£ 141	£ 144	Increase by 2% & rounded upwards to nearest £
Animal Boarding Establishments			
Kennels/Catteries	£ 102	£ 105	Increase by 2% & rounded upwards to nearest £
Home boarding	£ 62	£ 64	Increase by 2% & rounded upwards to nearest £
Dog Breeding	£ 102	£ 105	Increase by 2% & rounded upwards to nearest £
Pet Animal Shop	£ 102	£ 105	Increase by 2% & rounded upwards to nearest £
Street Trading Licence:			
A1 laybys	£ 644	£ 657	Increase by 2% & rounded upwards to nearest £
Other laybys	£ 219	£ 224	Increase by 2% & rounded upwards to nearest £
Service charge	£ 1,878	£ 1,916	Increase by 2% & rounded upwards to nearest £
Licensing Act 2003 (prescribed by legislation)			
Annual Premises Licence Fee (based on rateable value of premises)			
A	£ 70	£ 70	Nationally set fees
B	£ 180	£ 180	Nationally set fees
C	£ 295	£ 295	Nationally set fees
D	£ 320	£ 320	Nationally set fees
E	£ 350	£ 350	Nationally set fees
Concession for village halls, church halls, charities	Free	Free	Nationally set fees
Personal licence	£ 37	£ 37	Nationally set fees
Club Premises Licence (as for Premises Licences)			
A	£ 70	£ 70	Nationally set fees
B	£ 180	£ 180	Nationally set fees
C	£ 295	£ 295	Nationally set fees
D	£ 320	£ 320	Nationally set fees
E	£ 350	£ 350	Nationally set fees
Temporary Event Notice	£ 21	£ 21	Nationally set fees
Registrations			
Food Premises	Free	Free	
Food Premises Register (copy of entry, per sheet)	£ 3.00	£ 3.10	Increase by 2% & rounded upwards to nearest £0.1
Public Register (copy of entry, per sheet)	£ 3.00	£ 3.10	Increase by 2% & rounded upwards to nearest £0.1
Hairdressers			
Person	£ 85	£ 87	Increase by 2% & rounded upwards to nearest £
Premises	£ 85	£ 87	Increase by 2% & rounded upwards to nearest £
Skin Piercing			
Person	£ 85	£ 87	Increase by 2% & rounded upwards to nearest £
Premises	£ 102	£ 105	Increase by 2% & rounded upwards to nearest £
Dog recovery (prescribed by legislation):			
	£ 25	£ 25	Nationally set fees

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Other:			
As prescribed by legislation			
Lotteries Registrations			
New	£ 40	£ 40	Nationally set
Renewals	£ 20	£ 20	Nationally set
Gambling Act Premises			
New Application	£ 841	£ 857	Increase by 2% & rounded upwards to nearest £.
Annual fee	£ 379	£ 387	Increase by 2% & rounded upwards to nearest £.
Premises Transfer	£ 315	£ 322	Increase by 2% & rounded upwards to nearest £.
Gaming Machine Permits (prescribed by legislation)			
New/renewal permits	£ 50	£ 50	Nationally set
Transfer	£ 25	£ 25	Nationally set
Food Surrender Certificates	£ 55	£ 55	Nationally set. Plus cost of removal of food.
Abandoned Vehicles prescribed by legislation - The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations			
Removal Charge			Replaced by charges below
Storage Charge (per day or part thereof)			Replaced by charges below
Disposal Charge			Replaced by charges below
Removal of vehicles equal to or less than 3.5 tonnes:			
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle	£ 150	£ 150	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Vehicle on road but either not upright, substantially damaged or both	£ 250	£ 250	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Vehicle off road, upright and not substantially damaged	£ 200	£ 200	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Vehicle off road but either not upright, substantially damaged or both	£ 300	£ 300	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Storage of two wheeled vehicles per day	£ 10	£ 10	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Storage of vehicles equal to or less than 3.5 tonnes	£ 20	£ 20	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Disposal of two wheeled vehicles	£ 50	£ 50	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Disposal of vehicles equal to or less than 3.5 tonnes	£ 75	£ 75	Set by the Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges etc.) Regulations 2008
Scrap Metal Dealers Act 2013			
Site Licence Fee	£ 312	£ 319	Increase by 2% & rounded upwards to nearest £.
Metal Collectors Licence Fee	£ 219	£ 224	Increase by 2% & rounded upwards to nearest £.
Water Sampling (maximum total fee prescribed by legislation is £90)			
Basic parameters	£ 70	£ 72	Increase by 2% & rounded upwards to nearest £
Bacteriological analysis only	£ 36	£ 37	Increase by 2% & rounded upwards to nearest £

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Authorisation under Environmental Protection Act 1990 (prescribed by legislation)			
Annual subsistence charge			
Medium risk	£ 1,125	£ 1,125	Nationally set
Low risk	£ 749	£ 749	Nationally set
(add £35 to the above fees if paid quarterly)			
Reduce fee activities (waste oil burners, petrol vapour recovery and dry cleaners)	£ 77	£ 77	Nationally set
- except odorising of natural gas	£ 378	£ 378	Nationally set
Petroleum			
(Prescribed by legislation - Petroleum (Consolidation) Act 1928 - Health and Safety (Fees) Regulations 2003)			
Licence to keep petroleum spirit of a quantity			
Not exceeding 2,500 litres	£ 43	£ 43	Nationally set fees no changes
Exceeding 2,500 litres but not exceeding 50,000 litres	£ 59	£ 59	Nationally set fees no changes
Exceeding 50,000 litres	£ 123	£ 123	Nationally set fees no changes
Transfer of petroleum	£ 8	£ 8	Nationally set fees no changes
Driver controlled licence (petroleum)			
Initial fee	£ 205	£ 205	Nationally set fees no changes
Transfer of petroleum	£ 31	£ 31	Nationally set fees no changes
Notices fee	£ 5	£ 5	Nationally set fees no changes
Licence to store Explosives			
(Prescribed by legislation - Explosives Regulations 2014)			
New application (separation greater than 0 metres) 1 year	£ 178	£ 178	Nationally set
New application (separation greater than 0 metres) 2 year	£ 234	£ 234	Nationally set
New application (separation greater than 0 metres) 3 year	£ 292	£ 292	Nationally set
New application (separation greater than 0 metres) 4 year	£ 360	£ 360	Nationally set
New application (separation greater than 0 metres) 5 year	£ 407	£ 407	Nationally set
Renewal of store licence			Nationally set
New application (no minimum separation distance) 1 year	£ 105	£ 105	Nationally set
New application (no minimum separation distance) 2 year	£ 136	£ 136	Nationally set
New application (no minimum separation distance) 3 year	£ 166	£ 166	Nationally set
New application (no minimum separation distance) 4 year	£ 198	£ 198	Nationally set
New application (no minimum separation distance) 5 year	£ 229	£ 229	Nationally set
Renewal of application (no minimum separation distance) 1 year	£ 52	£ 52	Nationally set
Renewal of application (no minimum separation distance) 2 year	£ 83	£ 83	Nationally set
Renewal of application (no minimum separation distance) 3 year	£ 115	£ 115	Nationally set
Renewal of application (no minimum separation distance) 4 year	£ 146	£ 146	Nationally set
Renewal of application (no minimum separation distance) 5 year	£ 178	£ 178	Nationally set

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Transfer/Variation/Replacement	£ 35	£ 35	Nationally set
Poisons (Poisons Act 1972 - subject to national LACORS recommendation)			
New notifications	£ 40	£ 41	Increase by 2% & rounded upwards to nearest £
Renewal	£ 20	£ 21	Increase by 2% & rounded upwards to nearest £
Hackney Carriages & Private Hire Vehicles			
Private Hire Vehicle	£ 145	£ 148	Increase by 2% & rounded upwards to nearest £
Hackney Carriage Vehicle	£ 145	£ 148	Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence		£ 177	Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (1 to 5 vehicles)	£ 178	£ 182	For a 1year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (1 to 5 vehicles)	£ 794	£ 810	For a 5year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (6 to 10 vehicles)	£ 356	£ 364	For a 1year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (6 to 10 vehicles)	£ 1,684	£ 1,718	For a 5year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (11 to 15 vehicles)	£ 534	£ 545	For a 1year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (11 to 15 vehicles)	£ 2,574	£ 2,626	For a 5year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (16 to 20 vehicles)	£ 712	£ 727	For a 1year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (16 to 20 vehicles)	£ 3,464	£ 3,533	For a 5year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (21 or more vehicles)	£ 890	£ 908	For a 1year license. Increase by 2% & rounded upwards to nearest £
Private Hire Operators Licence (21 or more vehicles)	£ 4,354	£ 4,441	For a 5year license. Increase by 2% & rounded upwards to nearest £
Driver licence	£ 216	£ 221	For a 3year license. Increase by 2% & rounded upwards to nearest £
Pre-application Driver Suitability Test Fees	£ 25	£ 26	One off fee, not repeated. New Driver applications only.
Plate deposit (Refundable)	£ 20	£ 20	Historically the annual increase has not been applied.
Bulky Waste Collection			
For the collection of up to four items of bulky waste except exempt collections	£ 28	£ 29	Increase by 2% & rounded upwards to nearest £
Bulky Inert Waste - 4 heavy duty bags full of soils and rubble (bags provided by the council)	£ 42	£ 43	Increase by 2% & rounded upwards to nearest £
Charges for Disposal			
Chargeable household waste per tonne	£ 104	£ 107	Increase by 2% & rounded upwards to nearest £
Trade waste per tonne	£ 104	£ 107	Increase by 2% & rounded upwards to nearest £
Bin Emptying Charges (per each collection)			
1100 Litre size Recycling inc Green Waste	£ 7.20	£ 7.40	Increase by 2% & rounded upwards to nearest £0.1
660 Litre size Recycling inc Green Waste	£ 7.20	£ 7.40	Increase by 2% & rounded upwards to nearest £0.1
240 Litre size Recycling inc Green Waste	£ 7.20	£ 7.40	Increase by 2% & rounded upwards to nearest £0.1

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1100 Litre size Refuse	£ 8.60	£ 8.80	Increase by 2% & rounded upwards to nearest £0.1
660 Litre size Refuse	£ 8.60	£ 8.80	Increase by 2% & rounded upwards to nearest £0.1
240 Litre size Refuse	£ 8.60	£ 8.80	Increase by 2% & rounded upwards to nearest £0.1
Bin Emptying Charges (per each collection) including disposal			
1100 Litre size Recycling	£ 7.20	£ 7.40	Increase by 2% & rounded upwards to nearest £0.1
660 Litre size Recycling	£ 7.20	£ 7.40	Increase by 2% & rounded upwards to nearest £0.1
240 Litre size Recycling	£ 7.20	£ 7.40	Increase by 2% & rounded upwards to nearest £0.1
1100 Litre size Green Waste	£ 9.30	£ 9.50	Increase by 2% & rounded upwards to nearest £0.1
660 Litre size Green Waste	£ 9.30	£ 9.50	Increase by 2% & rounded upwards to nearest £0.1
240 Litre size Green Waste	£ 9.30	£ 9.50	Increase by 2% & rounded upwards to nearest £0.1
1100 Litre size Refuse	£ 18.40	£ 18.80	Increase by 2% & rounded upwards to nearest £0.1
660 Litre size Refuse	£ 14.00	£ 14.30	Increase by 2% & rounded upwards to nearest £0.1
240 Litre size Refuse	£ 9.70	£ 9.90	Increase by 2% & rounded upwards to nearest £0.1
Green Waste Additional Bin Charges			
Additional Green Waste bin admin/delivery charge (one off)	£ 39.00		
Additional Green Waste bin collection charge (annual)	N/A	£ 40.00	New annual charge to be introduced for 2017/19
Housing			
Charging for improvement notices	£ 175	£ 179	Increase by 2% & rounded upwards to nearest £1
Charging for prohibition notices	£ 66	£ 68	Increase by 2% & rounded upwards to nearest £1
Immigration inspections	£ 102	£ 105	Increase by 2% & rounded upwards to nearest £1
HMO licence fee	£ 408	£ 417	Increase by 2% & rounded upwards to nearest £1
Works in default per hour up to (depending on officer grade)	£ 29	£ 30	Based on current hourly rate from PCC.
Burial fees			
For the interment: *			
of the body of a stillborn child or child whose age at death did not exceed one year	£ 105	£ 108	Increase by 2% & rounded upwards to nearest £1
Administrative fee	£ 30	£ 31	Increase by 2% & rounded upwards to nearest £1
of the body of a person whose age at death exceeded one year	£ 518	£ 529	Increase by 2% & rounded upwards to nearest £1
Administrative fee	£ 62	£ 64	Increase by 2% & rounded upwards to nearest £1
For the interment of cremated remains	£ 224	£ 229	Increase by 2% & rounded upwards to nearest £1
Administrative fee	£ 62	£ 64	Increase by 2% & rounded upwards to nearest £1
Additional charge for interment at a depth exceeding five feet	£ 117	£ 120	Increase by 2% & rounded upwards to nearest £1

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Exclusive right of burial in earthen graves *			Increase by 2% & rounded upwards to nearest £1
Child's grave	£ 91	£ 93	Increase by 2% & rounded upwards to nearest £1
Single grave up to five feet in depth	£ 235	£ 240	Increase by 2% & rounded upwards to nearest £1
Double depth grave over 5 feet in depth	£ 311	£ 318	Increase by 2% & rounded upwards to nearest £1
Monuments, Gravestones and Monumental Inscriptions *			
A flat stone *			
on a single grave space	£ 62	£ 64	Increase by 2% & rounded upwards to nearest £1
on a double grave space	£ 107	£ 110	Increase by 2% & rounded upwards to nearest £1
A headstone *			
on a single grave space	£ 73	£ 75	Increase by 2% & rounded upwards to nearest £1
on a double grave space	£ 91	£ 93	Increase by 2% & rounded upwards to nearest £1
A footstone *			
on a single grave space	£ 73	£ 75	Increase by 2% & rounded upwards to nearest £1
on a double grave space	£ 91	£ 93	Increase by 2% & rounded upwards to nearest £1
Kerbstones or border stones *			
on a single grave space	£ 128	£ 130	Increase by 2% & rounded upwards to nearest £1
on a double grave space	£ 230	£ 234	Increase by 2% & rounded upwards to nearest £1
Vase *			
not exceeding twelve inches in height	£ 57	£ 59	Increase by 2% & rounded upwards to nearest £1
exceeding twelve inches in height	£ 73	£ 75	Increase by 2% & rounded upwards to nearest £1
Tablet on any grave, gardens of remembrance or in the Chapel (to include Vase in the Gardens of Remembrance)	£ 57	£ 59	Increase by 2% & rounded upwards to nearest £1
Any other monument *			
not exceeding two feet in height on a single grave space	£ 91	£ 93	Increase by 2% & rounded upwards to nearest £1
exceeding two feet in height on a grave space	£ 164	£ 168	Increase by 2% & rounded upwards to nearest £1
Charge for additional inscriptions	£ 57	£ 59	Increase by 2% & rounded upwards to nearest £1
Charge for placing a vase not exceeding twelve inches on a grave without exclusive right of burial	£ 57	£ 59	Increase by 2% & rounded upwards to nearest £1
* Burial fees doubled for non-Rutland residents			
Reservation of cremation plots and burial plots:			
for the next available plot	£ 73	£ 75	Increase by 2% & rounded upwards to nearest £1
for a chosen plot	£ 91	£ 93	Increase by 2% & rounded upwards to nearest £1
for non-Rutland residents	£ 107	£ 110	Increase by 2% & rounded upwards to nearest £1

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Highways			
Section 50 licence			
Opening of street/road for new service	£ 376	£ 384	2% rounded increase applied
Opening of street/road for existing service repairs	£ 161	£ 164	2% rounded increase applied
Inspection of works and reinstatement following:			
Section 50 works	£ 50	£ 50	Fixed National Rate (subject to National Change)
Defect inspection	£ 50	£ 50	Fixed National Rate (subject to National Change)
Charges in relation to works occupying the carriageway during period of overrun			
(Prescribed by legislation - New Roads and Street Works Act 1991)			
Description of street			
Traffic-sensitive street or protected street not in road category 2, 3 or 4. - First 3 days	£ 5,000	£ 5,000	Fixed National Rate
Amount (£) each subsequent day	£ 10,000	£ 10,000	Fixed National Rate
Other street not in road category 2, 3 or 4.	£ 2,500	£ 2,500	Fixed National Rate
Amount (£) each subsequent day	£ 2,500	£ 2,500	Fixed National Rate
Traffic-sensitive street or protected street in road category 2.	£ 3,000	£ 3,000	Fixed National Rate
Amount (£) each subsequent day	£ 8,000	£ 8,000	Fixed National Rate
Other street in road category 2.	£ 2,000	£ 2,000	Fixed National Rate
Amount (£) each subsequent day	£ 2,000	£ 2,000	Fixed National Rate
Traffic-sensitive street or protected street in road category 3 or 4.	£ 750	£ 750	Fixed National Rate
Amount (£) each subsequent day	£ 750	£ 750	Fixed National Rate
Other street in road category 3 or 4.	£ 250	£ 250	Fixed National Rate
Amount (£) each subsequent day	£ 750	£ 750	Fixed National Rate
NRSWA sample inspections	£ 50	£ 50	Fixed National Rate
Traffic Management Act 2004 (Section 41)			
Fixed Penalty Notice as prescribed in Traffic Management Act - Incorrect ETON Notices	£ 120	£ 120	Fixed National Rate
Fixed Penalty Notice as prescribed in Traffic Management Act - Incorrect ETON Notices	£ 80	£ 80	If paid within 28 days
Brown Signs			
Initial assessment fee (non refundable)	£ 210	£ 214	2% rounded increase applied
Design fee per sign	£ 105	£ 107	2% rounded increase applied
Sign washing fee per sign	£ 41	£ 42	2% rounded increase applied
Manufacture and installation	Sign(s) and post(s) at Term Maintenance Contract actual costs		
Removal fee (at end of agreement period, if agreement not re-applied for and approved)	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus staff time		
Temporary Direction signs (e.g. to new housing developments)			
Application fee	As per Brown Signs (all additional costs calculable in the same way)		
Manufacture and installation fee	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus staff time		
Sign cleaning fee	£ 41	£ 42	Per sign face for one clean per year (over the period of the agreement). 2% increase applied but rounded
Removal fee (at end of agreement period, if agreement not re-applied for and approved)	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus staff time		

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Other licences			
Skips - 4 week period – or part thereof	£ 30	£ 31	Increased in line with adjacent authorities
Skips - Extension for 4 weeks or part thereof	£ 30	£ 31	2% rounded increase applied
Scaffolds/Hoardings - 4 week period – or part thereof	£ 65	£ 67	2% rounded increase applied
Scaffold/Hoarding - Extension for 4 weeks or part thereof	£ 65	£ 67	2% rounded increase applied
Building Material on the Highway - per week	£ 30	£ 31	2% rounded increase applied
Permit for new access	£ 56	£ 57	2% rounded increase applied
Annual			
To place benches, chairs, tables etc in Highway (initial fee to make or amend license)	£ 168	£ 172	2% rounded increase applied
Benches, chairs, tables etc in Highway (annual renewal fee)	£ 59	£ 60	2% rounded increase applied
License to Cultivate	£ 61	£ 62	2% rounded increase applied
License to Cultivate (historical)	£ 25	£ 26	2% rounded increase applied
Other Charges			
Request for accident data – enquiry with no accidents	£ 40	£ 41	2% rounded increase applied
Request for accident date (raw data – any enquiry up to 50 accidents) (N.B. to commercial organisations – cost to litigants)	£ 80	£ 81	Plus F.O.I. duplicating & postage charges
Request for accident date (major enquiry – over 50 accidents) (N.B. to commercial organisations – cost to litigants)	Cost plus F.O.I. duplicating & postage charges		
Speed Surveys	£ 327	£ 334	2% rounded increase applied
Post for speed survey	Post at Term Maintenance Contract actual costs, plus staff time		
Section 38, 278 and 106 Agreements	11% to £100,000 then 5% plus legal fees (as quoted in Appendix - Resources)		
Road Closures and Traffic Management			
Temporary Road Closure Application	£ 480	£ 490	2% rounded increase applied. Waived for non-profit organisations
Temporary Traffic Regulation Order Application	£ 480	£ 490	2% rounded increase applied. Waived for non-profit organisations
Emergency Road Closure	£ 480	£ 490	2% rounded increase applied
Advertising Fees for Temporary Traffic Regulation Order		-	Dependant on actual advertising costs. Between £150-250
Posting of Notice on site	£ 50	£ 51	
Removal of Notice on site	£ 50	£ 51	
Turning off of traffic signals for required works	£ 225	£ 229	
Traffic Regulation Orders on / for new development			Highway's staff time, advertising, works at cost, legal fees plus duplication and postage as required
Rights of Way Orders			Highway's staff time, advertising, works at cost, legal fees plus duplication and postage as required

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Materials ordered on behalf of third parties (e.g. Parish Councils)	Cost of materials plus 5% administration		
Deposits under s31 of the Highways Act	Highway's staff time, advertising, works at cost, legal fees plus duplication and postage as required		
Filling of Parish Grit Bins	£ 54	£ 55	2% rounded increase applied
The Removal, Storage and Disposal of Structure with Highway ie Caravan, Highways Act 1980			
Removal of vehicles equal to or less than 3.5 tonnes:			
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle	£ 150	£ 153	2% rounded increase applied
Vehicle on road but either not upright, substantially damaged or both	£ 250	£ 255	2% rounded increase applied
Vehicle off road, upright and not substantially damaged	£ 200	£ 204	2% rounded increase applied
Vehicle off road but either not upright, substantially damaged or both	£ 300	£ 306	2% rounded increase applied
Storage of vehicles equal to or less than 3.5 tonnes	£ 20	£ 20	2% rounded increase applied
Disposal of vehicles equal to or less than 3.5 tonnes	£ 75	£ 76	2% rounded increase applied
Road Traffic Accidents			
If fatal and no-one convicted of an offence			
Otherwise, minimum charge	£ 99	£ 101	Calculated at cost plus 5% administration. 2% increase applied but rounded
Charges for Definitive Map Extracts			
A4, first copy	£ 44	£ 45	Each additional copy £8.40. 2% rounded increase applied but rounded
A3, first copy	£ 62	£ 63	Each additional copy £10.40. 2% rounded increase applied but rounded
A2, first copy	£ 75	£ 77	Each additional copy £12.70. 2% rounded increase applied but rounded
A1, first copy	£ 82	£ 83	Each additional copy £14.80. 2% rounded increase applied but rounded
Section 74 Traffic Management Act 2004			
Fixed Penalty Notices	£ 120	£ 120	Fixed Fee. As per code of practice (set by central government/as revised by The Traffic Management Act)
Discounted rate	£ 80	£ 80	Fixed Fee. As per code of practice (set by central government/as revised by The Traffic Management Act)
Charges for landowner statements made under section 31(6) of the Highways Act. These may be waived at the			
Deposit of a Statement and Map under section 31(6) of the Highways Act.	£ 200	£ 175	The legislation has changed so that there is no longer a requirement to post on site notices hence the price has been reduced by the cost of one notice (which was previously included).A4 (Fee varies by size of application map)
	£ 225	£ 195	A3
	£ 250	£ 210	A2
	£ 275	£ 225	A1
	£ 300	£ 235	A0

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Additional deposit notice (price per notice). Each application (fee) includes provision of a single notice. Deposits with multiple parcels of land will require additional notices	£ 25	n/a	* The legislation has changed so that there is no longer a requirement to post on site notices hence the charges no longer apply. A4 (Fee varies by size of notice map)
	£ 30	n/a	A3
	£ 40	n/a	A2
	£ 50	n/a	A1
	£ 65	n/a	A0
Additional fee for joint applications made under s31 Highways Act 1980 AND s15A of the Commons Act 2006			
Charge added to fees described above	£ 25	£ 25	

Parking				
Penalty Charge Notices				
Higher Level Penalty	£ 70	£ 70	Dependent on the car parking contravention (eg parking in a restricted street during prescribed hours)	
Lower Level Penalty	£ 50	£ 50	Dependent on the car parking contravention (eg parked after the expiry of paid for time)	
Oakham car park tariffs				
0.5 hour (Short Stay = SS)	£ 0.40	£ 0.40	The new charges are based on a rate of 80p per hour and bring Uppingham charges in line with Oakham. Parking charges were last increased in 2013. The same discount percentage will be applied to any charges that are currently discounted (e.g. the 50% discounted permits for the residents car park on Barleythorpe road).	
0.5 (Long Stay = LS)	£ 0.30	£ 0.40		
1 (SS)	£ 0.70	£ 0.80		
1 (LS)	£ 0.60	£ 0.80		
2 hours (SS)	£ 1.50	£ 1.60		
2 (LS)	£ 1.30	£ 1.60		
3 (SS)	£ 2.00	£ 2.40		
3 (LS)	£ 1.90	£ 2.40		
4 (SS)	£ 3.50	£ 3.20		
+3(LS)	£ 3.25	£ 4.00		
Weekly (Monday - Friday = MF)	£ 10.00	£ 15.00		
Weekly (Monday - Saturday = MS)	£ 12.00	£ 18.00		
Season (MF)	£ 385.00	£ 432.00		
Season (MS)	£ 440.00	£ 520.00		
Dispensation (week)	£ 10.00	£ 25.00		
Resident Permit	£ 25.00	£ 40.00		
Uppingham car park tariffs				
0.5 hour (SS)	£ -	£ 0.40		
0.5 (LS)	£ -	£ 0.40		
1 (SS)	£ 0.30	£ 0.80		
1 (LS)	£ 0.30	£ 0.80		
2 hours (SS)	£ 1.00	£ 1.60		
2 (LS)	£ 1.00	£ 1.60		
3 (SS)	£ 2.00	£ 2.40		
3 (LS)	£ 2.00	£ 2.40		
4 (SS)	£ 3.00	£ 3.20		
+3(LS)	£ 3.00	£ 4.00		
Weekly (MF)	£ -	£ 15.00		
Weekly (MS)	£ -	£ 18.00		
Season (MF)	£ -	£ 432.00		
Season (MS)	£ -	£ 520.00		
Dispensation (week)	£ 10.00	£ 25.00		
Resident Permit	£ 25.00	£ 40.00		
Transport				
Home to School Transport				
Concessionary fare -Students living in Rutland and attending their qualifying school but lives under the 2 mile primary or 3 mile secondary distance criteria	£97 per year or £32 per double term	£99 per year or £33 per double term	2% rounded increase applied	
Concessionary fare -Students living in Rutland but not attending their qualifying school	£259 per year or £86 per double term	£263 per year or £88 per double term	2% rounded increase applied	

Fees and Charges 2017/18			
Item	2016/17	2017/18 Proposal	Additional information
Concessionary fare -Students living outside Rutland	£483 per year or £161 per double term	£493 per year or £164 per double term	2% rounded increase applied
Denominational transport – students attending a denominational school outside Rutland	£640 per year	£653 per year	2% rounded increase applied
Replacement bus pass	£ 5	£ 5	
Post 16 Transport			
Student charge – for receiving assisted transport.	£ 339	£500/346	£500 proposed increase subject to outcome from public consultation which closes 27th January 2017. Alternatively if increase from September 2017 is not supported then 2% rounded increase
Concessionary Travel			
English National Concessionary Travel pass – Access & Freedom travel schemes. Initial and replacing life expired passes		Free	Statutory duty to provide a free pass to qualifying residents.
English National Concessionary Travel pass – Access & Freedom travel schemes. Issue of replacement passes for lost or stolen passes		£ 5	
Delivery charges			
Delivery of post/meals to schools/colleges and voluntary organisations within Rutland	£10 standard hourly charge plus 0.25p per mile of full journey	£10 standard hourly charge plus 0.25p per mile of full journey	Charges to cover costs of staff time, vehicle maintenance and fuel.

Development Control and Building Control			
Copies of planning documents	As reprographics charges	As reprographics charges	The charge should be on a cost recovery basis only and has been brought in line with corporate charges.
Copy Decision Notices (No charge for Parish Councils)	As reprographics charges	As reprographics charges	The charge should be on a cost recovery basis only and has been brought in line with corporate charges.
Planning Application Fees			Fees are set nationally. No decision at present whether there will be any increase in 17/18.
Preliminary Planning Advice			
Major Commercial	£ 260	£ 265	£191 where no meeting required. 2% increase applied
Minor commercial, minerals and waste, and wind or solar installations	£ 187	£ 191	£126 where no meeting required. 2% increase applied
Householder and other applications	£ 62	£ 63	2% increase applied
Strategic Residential	£ 499	£ 509	£381 where no meeting required. 2% increase applied
Major Residential or Strategic Commercial	£ 374	£ 381	£250 where no meeting required. 2% increase applied
Minor Residential	£ 187	£ 191	£126 where no meeting required. 2% increase applied
Additional time (in excess of 3hrs) & communications requested by applicant (per hour)	£ 68	£ 69	2% increase applied
High Hedge Complaint	£ 394	£ 402	2% increase applied
Building Control Fees			Fees are calculated on a case by case basis dependent upon the complexity and size of the works.
Planning Policy			
Local Plan			
Rutland Core Strategy - Adopted July 2011	£ 28	£ 29	2% increase applied
Minerals Core Strategy & Development Control Policies DPD - Adopted October 2010	£ 28	£ 29	2% increase applied

Fees and Charges 2017/18			
Item	2016/17	2017/18 Proposal	Additional information
Site Allocations & Policies Document - Adopted October 2014	£ 36	£ 37	Charge reflects printing costs and is on comparable level to other document charges.
Neighbourhood Plans	£ 11	£ 11	Charge reflects printing costs and is on comparable level to other document charges.
Supplementary Planning Documents	£ 11	£ 12	2% increase applied
Local Development Scheme (August 2015)	£ 11	£ 12	2% increase applied.
Statement of Community Involvement (January 2014)	£ 11	£ 12	2% increase applied.
Annual Monitoring Report 1 April 2015-31 March 2016 (November 2016)	£ 11	£ 12	2% increase applied. Dates amended
Conservation Area Appraisals	£ 11	£ 12	2% increase applied
Housing Strategy			
Homelessness Review	£ 11	£ 12	2% increase applied. Date removed as replacement document due.
Housing Strategy	£ 11	£ 12	2% increase applied. Date removed as replacement document due.
Homelessness Strategy	£ 11	£ 12	2% increase applied. Date removed as replacement document due.
Tenancy Strategy - Adopted January 2013	£ 2	£ 2	2% increase applied
Self-build and Custom Housebuilding Register			
New entry to the register		£ 75	New charge, permitted under the Self-build and Custom Housebuilding (Time for Compliance and Fees) Regulations 2016, to help cover the costs of administering the register.
Museum			
Standard charge			
Photocopying & Printouts			
A4 B&W per side	£ 0.10	£ 0.10	2% increase applied and rounded
A3 B&W per side	£ 0.20	£ 0.20	2% increase applied and rounded
Printouts requiring staff scanning			
A4	£ 4.50	£ 4.60	2% increase applied and rounded
A3	£ 5.00	£ 5.10	2% increase applied and rounded
Photographic Paper (in addition to any copying charges)			
A4 per sheet	£ 0.50	£ 0.55	2% increase applied and rounded
Laminating (in addition to any copying charges)			
A5 pouches	£ 1.00	£ 1.00	2% increase applied and rounded
A4 pouches	£ 1.10	£ 1.10	2% increase applied and rounded
A3 pouches	£ 1.50	£ 1.50	2% increase applied and rounded
Research Fees			
First 30 minutes			
Subsequent time, per hour	£ 28	£ 29	2% increase applied and rounded
Postage, Packing and Handling			
All sales	£ 2.60	£ 2.65	2% increase applied and rounded
Photography Facility Fee			
Client's own still photography on museum premises for commercial purposes, per hour			
	£ 31	£ 32	2% increase applied and rounded
Client's own video filming on museum premises for commercial purposes, per hour			
	£ 57	£ 58	2% increase applied and rounded
Loan of items for photography elsewhere, per day			
	£ 50	£ 51	2% increase applied and rounded
Commercial Use Fees			
Still image, per use			
	£ 33	£ 33	2% increase applied and rounded
Video footage, per use			
	£ 64	£ 65	2% increase applied and rounded
Educational or academic publications			
Still image, per use			
	£ 15	£ 15	2% increase applied and rounded
Video footage, per use			
	£ 33	£ 33	2% increase applied and rounded

Fees and Charges 2017/18			
Item	2016/17	2017/18 Proposal	Additional information
Storage of archaeological items (per standard box)	£ 29	£ 50	Increase to reflect pressure on storage
Storage of paper archive (per standard box)	-	£ 30	New rate
Hire charges			
Use during opening hours, per half day			
Standard charges			
Museum: Colonel Noel Suite	£ 55	£ 60	2% increase applied and rounded
Oakham Castle: Court No.1	£ 100	Not available	Castle meetings no longer available during opening hours
Oakham Castle: Great Hall (maintaining public access)	£ 200	Not available	Castle meetings no longer available during opening hours
Affiliates rates			
Museum: Colonel Noel Suite	£ 30	£ 30	2% increase applied and rounded
Oakham Castle: Court No.1	£ 50	Not available	Castle meetings no longer available during opening hours
Oakham Castle: Great Hall (maintaining public access)	£ 100	Not available	Castle meetings no longer available during opening hours
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
Standard charges			
Museum: Colonel Noel Suite			
Weekdays	£ 34	£ 35	2% increase applied and rounded
Saturdays	£ 42	£ 43	2% increase applied and rounded
Sundays	£ 55	£ 57	2% increase applied and rounded
Museum: Riding School & Gallery			
Weekdays	£ 49	£ 50	2% increase applied and rounded
Saturdays	£ 57	£ 60	2% increase applied and rounded
Sundays	£ 68	£ 70	2% increase applied and rounded
Oakham Castle: Great Hall & Court No.1			
Weekdays	£ 57	£ 60	2% increase applied and rounded
Saturdays	£ 68	£ 70	2% increase applied and rounded
Sundays	£ 94	£ 95	2% increase applied and rounded
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
Affiliates rates			
Museum: Colonel Noel Suite			
Weekdays	£ 27	£ 28	2% increase applied and rounded
Saturdays	£ 33	£ 34	2% increase applied and rounded
Sundays	£ 43	£ 44	2% increase applied and rounded
Museum: Riding School & Gallery			
Weekdays	£ 38	£ 39	2% increase applied and rounded
Saturdays	£ 44	£ 45	2% increase applied and rounded
Sundays	£ 50	£ 51	2% increase applied and rounded
Oakham Castle: Great Hall & Court No.1			
Weekdays	£ 45	£ 46	2% increase applied and rounded
Saturdays	£ 50	£ 51	2% increase applied and rounded
Sundays	£ 71	£ 73	2% increase applied and rounded
Use of castle grounds			Price on application
Hire of display screens and/or cases, per event (client to insure and provide transport)	£ 37	£ 38	2% increase applied and rounded

Fees and Charges 2017/18			
Item	2016/17	2017/18 Proposal	Additional information
Civil Ceremonies at Oakham Castle: including Marriages, Civil Partnerships, Naming and Memorial Ceremonies			
Use of Great Hall, including photography permit			
Monday-Thursday	£ 410	£ 600	Costs relate to the hire of the venue only and do not include the cost of civil ceremony. Significant price rise suggested to bring us into line with market place.
Friday & Saturday	£ 510	£ 750	Costs relate to the hire of the venue only and do not include the cost of civil ceremony. Significant price rise suggested to bring us into line with market place.
Sunday	£ 530	£ 600	Costs relate to the hire of the venue only and do not include the cost of civil ceremony. Significant price rise suggested to bring us into line with market place.
Use of grounds only, for photography	£ 70	£ 75	
Drinks Reception Package	-	£ 250	New package
Cancellation charges:			
More than two months in advance	£ 100	£ 100	
Less than two months in advance	50% of charge	50% of charge	
Less than 72 hours notice	Full charge	Full charge	
Registrars			
The majority of Registrars Fees are set nationally, however there are discretionary			
The majority of Registrars Fees are set nationally, however there are discretionary charges in the following areas.			
Wedding and Civil Partnership Ceremonies at Approved Premises (fee			
Monday - Thursday	£ 310	£ 320	2% increase applied and rounded
Friday	£ 330	£ 340	2% increase applied and rounded
Saturday	£ 410	£ 420	2% increase applied and rounded
Sundays & Bank Holidays	£ 500	£ 510	2% increase applied and rounded
Non-Refundable Deposit	10% of fee	£ 50	
Licence Fee for Approval of Premises	£ 1,500	£ 1,550	2% increase applied and rounded
Licence Amendment Fee	£ 200	£ 200	2% increase applied and rounded
Use of the decommissioned Register Office room as an Approved Premises			
Monday - Thursday	£ 120	£ 150	Price increased following facilities improvements
Friday	£ 150	£ 200	Price increased following facilities improvements
Saturday	£ 175	£ 250	Price increased following facilities improvements
Sundays & Bank Holidays	£ 245	£ 300	Price increased following facilities improvements
Non-Refundable Deposit	10% of fee	£ 50	
Fee for diary amendment to an Approved Premise or Decommissioned Room ceremony	£ 20	£ 20	
Library			
Overdue charges (Daily rate)			
Books and Audiobooks (Loan Period 21 days)			
Standard	£ -	£ -	Accounts blocked after 12 weeks to prevent abuse / non-return
Concessions	£ -	£ -	Accounts blocked after 12 weeks to prevent abuse / non-return
Ebooks			Automatically expire therefore no overdues are charged
Lost or damaged items			
Full replacement cost of the item, plus a fixed administration fee of £1.00 Under 5s are exempt from damage charges			
Requests			
Standard	£ 1.00	N/A	Abolish rate, see below
Concessions	£ 0.50	N/A	Abolish rate, see below
Children	£ 0.50	N/A	Abolish rate, see below
Requests for Rutland residents		£ 1.50	New rate
Requests for non-Rutland residents		£ 5.50	New rate - we have been receiving significant numbers of Leicestershire residents using the Rutland service
Requests for items that are in stock or on order are free			

Fees and Charges 2017/18			
Item	2016/17	2017/18 Proposal	Additional information
Concessions - on production of appropriate evidence			
Concessionary charges are available on overdue items and requests for:			
Full time students			
Persons who are aged 60 and over			
Persons who are receiving Income Support, Job Seeker's Allowance, Incapacity Benefit, Employment and Support Allowance, Personal Independence Payment or Disability Living Allowance			
Exemptions			
Persons who are housebound; blind; partially sighted; or have reading difficulties, are exempted from overdue, request and loan charges			
Service charges - no exemptions or concessions			
Compact Discs (7 day loan)	£ 0.50	£ 0.50	Propose to retain present competitive rate
DVDs & Bluray (7 day loan)	£ 2.00	£ 2.00	Propose to retain present competitive rate
Childs "U" Cert. DVDs & Bluray (7 day loan)	£ 1.00	£ 1.00	Propose to retain present competitive rate
Self-service Printer/Photocopier			
B&W A4 per side	£ 0.10	£ 0.10	Coin operated
Colour A4 per side	£ 1.00	£ 1.00	Coin operated
B&W A3 per side	£ 0.20	£ 0.20	Coin operated
Colour A3 per side	£ 1.50	£ 1.50	Coin operated
Fax (Standard rated VAT inclusive)			
United Kingdom			
First page	£ 1.70	£ 1.80	2% increase applied and rounded
Each subsequent page	£ 1.10	£ 1.20	2% increase applied and rounded
Non-United Kingdom & Premium Rate			
First page	£ 4.50	£ 4.60	2% increase applied and rounded
Each subsequent page	£ 2.30	£ 2.40	2% increase applied and rounded
To receive, per sheet	£ 1.00	£ 1.00	2% increase applied and rounded
Postage, Packing and Handling			
All sales	£ 2.60	£ 2.65	2% increase applied and rounded